

I confirm:
 Chairman of the Commission on
 Business and International Rankings
 of the Republic of Azerbaijan, First
 Deputy Prime Minister of the Republic
 of Azerbaijan
 Yagub Eyyubov

30.09.2022

Roadmap for 2022-2023 for implementation of improvements in the relevant field on indicator "Entering into Business" of the World Bank Group's "Favorable Business Environment" project

No.	Requirements of subcomponents	Measures	Last execution date	Executive agencies	Responsible persons
1. Quality of business establishment rules					
1.1. Improving the practice of establishing a business given advanced international practice					
1.1.1.	Availability of secure and reliable identification tools for electronically establishing a commercial legal entity and implementing electronic transactions	1. Preparing and submitting relevant projects on limiting the right of risky taxpayers to establish a legal entity by legislation for relevant purposes	30.12.2022	Ministry of Economy (State Tax Service), Ministry of Justice	Husniyya Abdullayeva, Zaman Mammadov, Namiq Dargahov
		2. Preparing and duly submitting a relevant project on implementing electronic registration of commercial legal entities in a more advanced form using more innovative technical facilities, alternative identification methods ("face recognition" methods) for security purposes	30.09.2023	Ministry of Economy (State Tax Service), Ministry of Digital Development and Transport, State Agency for Public Service and Social Innovations (SAPSSI)	Zaman Mammadov, Husniyya Abdullayeva, Namiq Dargahov

		3. Preparing and submitting relevant legislative drafts on preventing the cases of the use of words registered as trademarks by other persons as the name of a legal entity under the Law of the Republic of Azerbaijan "On Trademarks and Geographical Indications"	30.12.2022	Ministry of Economy (State Tax Service), Intellectual Property Agency, Ministry of Justice	Husniyya Abdullayeva, Gunay Aghayeva
		4. Developing technical facilities for integrating information on registered trademarks between the Automated Tax Information System of the State Tax Service and the information system of the Intellectual Property Agency of the Republic of Azerbaijan, as well as possibility of verification of the name of a legal entity among the words registered as trademarks	Within 4 months upon entry into force of the relevant regulatory document	Ministry of Economy (State Tax Service), Intellectual Property Agency	Zaman Mammadov, Husniyya Abdullayeva, Namig Dargahov
		5. Conducting researches on international practices in the field of improving identification measures (creating access to information on persons sanctioned under UN resolutions during the registration process, checking the founder and head on this list) during the state registration of commercial institutions, comparing the recommendations stipulated in international documents with national legislation and administration, preparing proposals for the application of progressive practices in the relevant field	30.03.2023	Ministry of Economy (State Tax Service, Financial Monitoring Service), Ministry of Justice	Husniyya Abdullayeva, Zaman Mammadov, Namig Dargahov
1.1.2.	Capacity for electronically submitting standard constituent documents provided by the registry to the business registry by persons applying so as to set a legal entity	Preparing and submitting relevant proposals on the amendment of the legislation on the elimination of the requirement to add the articles of association to the electronic application by the founder during the ordinary electronic state registration of the limited liability company with local investment	30.12.2022	Ministry of Economy (State Tax Service), Ministry of Justice	Husniyya Abdullayeva, Gunay Aghayeva
1.1.3.	Submitting information on the beneficial owner to the body conducting the registration of the commercial legal entity	1. State registration of information about the beneficial owner (owners) of commercial institutions and state registry of such information, preparing and submitting legislative drafts on identifying the division of authority between the relevant bodies (STS, FMS) in this field	30.12.2022	Ministry of Economy (State Tax Service, Financial Monitoring Service), Ministry of Justice	Husniyya Abdullayeva, Gunay Aghayeva

		2. State registration of information on the beneficial owner (owners) of commercial institutions and developing technical facilities for maintaining the state register of such information	Within 4 months upon entry into force of the relevant regulatory document	Ministry of Economy (State Tax Service, Financial Monitoring Service)	Zaman Mammadov, Husniyya Abdullayeva
<i>Note: Measures stipulated in clause 1.1.3 shall be implemented meanwhile to fulfil the requirement of clause 2.1.1.</i>					
1.1.4.	Providing information to the registration authority about changes in the constituent documents of commercial institutions and information registered in the register	1. Developing technical facilities for sending relevant notifications once a quarter to the electronic office of commercial institutions on the need to perform applications within the period stipulated under the legislation for the registration of changes made in the constituent documents of commercial institutions, as well as every subsequent change of registered facts.	01.03.2023	Ministry of Economy (State Tax Service)	Elchin Mammadov, Zaman Mammadov, Husniyya Abdullayeva
		2. Developing technical facilities for electronically implementing changes to the constituent documents of limited liability companies, as well as every subsequent change of registered facts	30.06.2023	Ministry of Economy (State Tax Service)	Zaman Mammadov, Husniyya Abdullayeva
		3. Carrying out measures on the automatic restriction of the capabilities of using relevant electronic services in the event that the term of office of the management bodies of the commercial institution expires	30.06.2023	Ministry of Economy (State Tax Service)	Zaman Mammadov, Husniyya Abdullayeva
1.2. Restrictions in the regulatory framework for entering into business					
1.2.1.	Identifying and eliminating general and special restrictions existing in the period of state registration of commercial legal entities	1. Preparing and submitting relevant proposals on amending the legislation on the elimination of the requirement to add a document confirming the legal address to the electronic application in the period of electronic state registration of a foreign-invested limited liability company	30.12.2022	Ministry of Economy (State Tax Service), Ministry of Justice	Husniyya Abdullayeva, Gunay Aghayeva

		2. Making amendment in the relevant software on eliminating the requirement to add a document confirming the legal address to the electronic application in the period of electronic state registration of a foreign-invested limited liability company	Within 3 months upon entry into force of the relevant regulatory document	Ministry of Economy (State Tax Service)	Zaman Mammadov, Husniyya Abdullayeva
		3. Preparing and submitting relevant projects on entering labour contract data of employees in the electronic application and the provisions on the transfer of such data to the electronic information system of the Ministry of Labor and Social Protection of Population after completion of the registration process (upon the charter, certificate, extract from the state register entering into the electronic cabinet) in the period of electronic state registration of responsible persons with foreign investment	30.12.2022	Ministry of Economy (State Tax Service), Ministry of Labor and Social Protection of Population, Ministry of Justice	Husniyya Abdullayeva, Gunay Aghayeva
		4. Developing technical facilities for entering labour contract data of employees into the electronic application and the provisions on the transfer of such data to the electronic information system of the Ministry of Labor and Social Protection of Population after completion of the registration process (upon the charter, certificate, extract from the state register entering into the electronic cabinet) in the period of electronic state registration of limited liability companies with foreign investment	Within 4 months upon entry into force of the relevant regulatory document	Ministry of Economy (State Tax Service), Ministry of Labor and Social Protection of Population	Zaman Mammadov, Husniyya Abdullayeva, Nizami Mammadov
1.2.2.	Authentication of foreign language documents for legal entities with foreign investment	1. Preparing and submitting proposals on due diligence and promoting "Public Key Infrastructure" to facilitate the circulation of foreign official documents certified by electronic signature	30.06.2023	Ministry of Digital Development and Transport, SAPSSI, Ministry of Economy (State Tax Service), Ministry of Foreign Affairs, Ministry of Finance, Ministry of Justice	Leyla Barkhudarzadeh, Husniyya Abdullayeva, Gunay Aghayeva

		2. Preparing a process map for organizing the service of remote registration and delivery to the address by a notary via the information system of documents of foreign origin issued in accordance with the Electronic Apostille Program promoted by the Hague Conference on Private International Law with an electronic apostille by examining them through the appropriate software, and assessing the possibilities of attracting financial resources necessary for the production of software for this purpose and subsequently making proposals	30.06.2023	Ministry of Justice, Ministry of Economy (State Tax Service), Ministry of Foreign Affairs, Ministry of Finance	Leyla Barkhudarza deh, Gunay Aghayeva, Husniyya Abdullayeva
		3. Preparing a process map for organizing service of preparing and sending electronic copies of legalized documents within the "Electronic Notary" information system by the consulates of the Republic of Azerbaijan in foreign countries performing legalization of documents in relation to countries that are not members of the "Hague Convention Abolishing the Requirement for Legalization of Foreign Official Documents" for translation by the Azerbaijani consulates in foreign countries performing legalization of documents within the framework of the "Electronic Notary" information system and delivering them to the client's address upon being formalized by a notary, and assessing the possibilities of attracting financial resources necessary for developing software for this purpose and subsequently making proposals	30.06.2023	Ministry of Justice, Ministry of Economy (State Tax Service), Ministry of Foreign Affairs, Ministry of Finance	Leyla Barkhudarza deh, Gunay Aghayeva, Husniyya Abdullayeva
2. Digital government services and information transparency for business startups					
2.1. Availability of online services for establishing a business and starting transactions					
2.1.1.	Availability of an electronic system comprising the registration process of a commercial legal entity	1. Preparing and submitting relevant legislative projects on fulfilling electronic state registration of other organizational and legal forms of commercial legal entities	30.12.2022	Ministry of Economy (State Tax Service), Ministry of Justice	Husniyya Abdullayeva, Gunay Aghayeva, Leyla Barkhudarzadeh
		2. Developing relevant technical facilities on implementing electronic state registration of other organizational and legal forms of commercial legal entities	5 months upon entry into force of the relevant regulatory document	Ministry of Economy (State Tax Service)	Zaman Mammadov, Husniyya Abdullayeva

		3. Creating enabling environment to use the electronic state registration of limited liability companies with foreign investment for foreigners or stateless persons who have received "Easy Signature" or "Electronic Signature" on the basis of a permit card for temporary or permanent residence in the Republic of Azerbaijan issued by the State Migration Service	30.06.2023	Ministry of Economy (State Tax Service), State Migration Service	Zaman Mammadov, Husniyya Abdullayeva, Gunay Aghayeva
		4. Sending a notification to the legal entity with information on the types of activities for which a license or permit is required, and creating a link to the "Licenses and Permits Portal" when the legal entity selects the type of activity for which a license is required, upon completion of the process of electronic state registration of commercial legal entities	30.09.2023	Ministry of Economy (State Tax Service), SAPSSI	Zaman Mammadov, Husniyya Abdullayeva
2.2. Interoperability of services for establishing a business and commencing transactions					
2.2.1.	Coordinating databases of institutions participating in the process of state registration of commercial legal entities	Developing a technical facilities in accordance with the legislation, providing electronic exchange for the automatic submission of the reviews of the State Service for Property Issues under the Ministry of Economy, the reviews of the Ministry of Science and Education, the document confirming the preliminary approval of the Central Bank, as well as the letter of the Small and Medium Business Development Agency to the registration authority	30.09.2023	Ministry of Economy (State Tax Service, State Service for Property Issues, Small and Medium Business Development Agency), Ministry of Science and Education, Central Bank	Zaman Mammadov, Husniyya Abdullayeva, Namig Dargahov
2.2.2	Ensuring the integrity of the register of commercial legal entities	Developing a technical facilities in connection with adding a relevant line to the extract to record the information that commercial legal entities are micro, small, medium and large entrepreneurship subjects in the extract from the state register of commercial legal entities on the date of issuance	30.09.2023	Ministry of Economy (State Tax Service)	Zaman Mammadov, Husniyya Abdullayeva, Namig Dargahov
2.3. Online availability of information about the company and transparency of information					
2.3.1.	State register of public commercial entities	Creating an enabling environment for reviewing the history of changes in the information entered into the state register of commercial institutions	30.09.2023	Ministry of Economy (State Tax Service)	Zaman Mammadov, Husniyya Abdullayeva, Namig Dargahov

2.3.2.	Improvement of existing information resources on state registration of commercial legal entities	1. Launching a web page under the Internet information resource of the State Tax Service reflecting all procedures on state registration of commercial entities, accounting of active accounting units and taxation issues (in Azerbaijani and English)	30.12.2022	Ministry of Economy (State Tax Service)	Zaman Mammadov, Rovshan Mammadov, Husniyya Abdullayeva, Namig Dargahov
		2. Creating an enabling environment to avail the uniform standards of services provided to taxpayers in PDF format as well as in "html" and the search function	30.12.2022	Ministry of Economy (State Tax Service)	Zaman Mammadov, Elchin Mammadov
2.4. Implementation of information, publicity and promotion work on state registration processes of commercial legal entities, including conducting reforms in the field of electronic state registration of commercial legal entities					
2.4.1.	Providing information to business subjects on the innovations in the field of state registration of commercial legal entities	1. Holding online meetings on the innovations in the field of state registration of commercial legal entities with the participation of "start-ups", micro and small business entities	Permanent	Ministry of Economy (State Tax Service, Small and Medium Business Development Agency)	Husniyya Abdullayeva, Nijat Alizade, Rovshan Mammadov
		2. Holding online meetings with leading legal/consulting companies on the state registration of commercial legal entities, discussing innovations, existing problems and opportunities for improvement in this field	Permanent	Ministry of Economy (State Tax Service)	Husniyya Abdullayeva, Rovshan Mammadov
		3. Providing information to the electronic office of taxpayers on the innovations in the field of state registration of commercial legal entities	Permanent	Ministry of Economy (State Tax Service)	Elchin Mammadov, Husniyya Abdullayeva
		4. Conducting online surveys among entrepreneurs on the benefits and results of reforms in the field of starting a business	Once a quarter	Ministry of Economy (Small and Medium Business Development Agency, State Tax Service)	Nijat Alizadeh, Husniyya Abdullayeva
2.4.2.	Disseminating information on the innovations in the field of state registration of commercial legal entities in the media and social networks	1. Making a video clip, graphic reel, animated infographic on the applied innovations and publishing them on social media	Permanent	Ministry of Economy (State Tax Service)	Rovshan Mammadov, Husniyya Abdullayeva

		2. Preparing and disseminating informative and statistical data in the mass media to keep the information about the applied innovations on the public agenda	Permanent	Ministry of Economy (State Tax Service)	Rovshan Mammadov, Husniyya Abdullayeva
		3. Development and dissemination of educational materials on challenging topics	Permanent	Ministry of Economy (State Tax Service)	Elchin Mammadov, Nijat Imanov, Husniyya Abdullayeva