Approved by:
Yagub Eyyubov, Chairman of the Commission on Business Environment and International Ratings, First Deputy Prime Minister of the Republic of Azerbaijan

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Implementation and Communication Plan on Reforms on starting a business to further improve business environment and position of our country in international ratings

Serial №	Works to be done	Executing agencies	Responsible persons for the working group	Target groups (beneficiaries)	Deadline for implementation
1.	**In the field of execution of tasks (including improvement of administration) set by the relevant normative legal acts**				
1.1.	**About the application of the Law No 1447-VQD of the Republic of Azerbaijan dated December 28, 2018 "On Amendments to the Law of the Republic of Azerbaijan" on State Registration and State Registry of Legal Entities ", and Execution of the Presidential Decree of the Republic of Azerbaijan dated December 28, 2018 "On Amendment to the Presidential Decree # 48 of the Republic of Azerbaijan dated April 12, 2004 "On Application of the Law of the Republic of Azerbaijan "On State Registration and State Registry of Legal Entities"**				
1.1.1.	Making amendments to the administrative procedure on the electronic service "Online Registration of Commercial Legal Entities" taking into account changes made in the Law of the Republic of Azerbaijan "On state registration and state registry of legal entities"	Ministry of Taxes, Ministry of Justice	Alakbar Mammadov, Adil Aliyev	Persons wishing to establish a commercial legal entity	1 March 2019
1.1.2.	Developing the software ToR for administrative procedure of electronic service "Online registration of commercial legal entities" and making changes to appropriate software	Ministry of Taxes	Alakbar Mammadov	Relevant agencies	15 January 2019

1.1.3.	Achieving an agreement with regard to response to the Ministry of Taxes requests by mobile operators in real time for the purpose of identification of a mobile number during the state registration of a limited liability company with a local investment	Ministry of Taxes, Ministry of Transport, Communications and High Technologies	Alakbar Mammadov	Relevant agencies	1 March 2019
1.1.4.	Making relevant amendments to “Methodology guidelines on state registration of commercial entities in tax authorities” taking into account amendments made to the Law of the Republic of Azerbaijan “On State Registration and State Registry of Legal Entities”	Ministry of Taxes	Alakbar Mammadov	Ministry of Taxes	1 March 2019
1.2.	**About implementation of the Law # 1448-VQD of the Republic of Azerbaijan "On making amendments to the Labor Code of the Republic of Azerbaijan” dated December 28, 2018, and implementation of the Presidential Decree of the Republic of Azerbaijan dated December 28, 2018 “On Amendments to the Presidential Decree # 122 of the Republic of Azerbaijan dated April 15, 1999 on the Law of the Republic of Azerbaijan “On Approval, Entry Into Force of the Labor Code of the Republic of Azerbaijan and related questions of legal regulation”**				
1.2.1.	Making appropriate amendments to the “Employment Contract Notification” information system in connection with the application of the aforementioned law	The Ministry of Labor and Social Protection of Population, Ministry of Taxes	Elnur Suleymanov, Alakbar Mammadov	The Ministry of Labor and Social Protection of Population, Ministry of Taxes	15 January 2019
1.3.	**On the implementation of the Presidential Decree of the Republic of Azerbaijan of December 28, 2018 “On Application of the Law #1446-VQD of the Republic of Azerbaijan dated December 28, 2018 "On Amendments to the Law of the Republic of Azerbaijan “On Administrative Execution”**				
1.3.1.	Taking appropriate measures to ensure the printing of state registration certificate with barcode	Ministry of Taxes	Alakbar Mammadov	Commercial legal entities	18 January 2019
1.4.	Developing and submitting to the Secretariat of the Commission on the Business Environment and International Ratings the presentation on amendments to the relevant regulations	Ministry of Taxes	Alakbar Mammadov	Relevant agencies	15 January 2019
1.5.	Developing and publishing informational brochures on amendments to the relevant normative legal acts	Ministry of Taxes	Alakbar Mammadov	Business entities	31 January 2019
1.6	Disseminating the presentations on simplification of starting a business through official web-sites and other information resources of executive agencies	Ministry of Taxes, Ministry of Economy, The Ministry of Labor and Social Protection of Population	All working group members	Legal and natural persons, media, consulting companies	January-February 2019

1.7.	Conducting meetings and discussions with leading consulting companies and related organizations, including other measures to achieve a reduction of time indicators in this area to replace the time indicator for preparation of Statements on the Doing Business Reports on the "Paying taxes" indicator with the actual indicators	Ministry of Taxes, Ministry of Labor and Social Protection of Population	Ilkin Valiyev, Elshan Rahimli	Consulting companies	31 January 2019 15 February 2019
2.	**In the field of work with relevant staff of the relevant agencies and persons responsible for this area**				
2.1.	Identifying the staff of the Ministry of Taxes and local tax authorities' registration, accounting and service, including the Call Centers to be trained regarding amendments to the legislation	Ministry of Taxes	Alakbar Mammadov	Registration, Accounting, Services, including Call Centers staff	18 January 2019
2.2.	Conducting seminars / trainings for the staff of the Ministry of Taxes and local tax authorities' registration, accounting and service, including the Call Centers on the amendments to the legislation, and evaluating the outcomes	Ministry of Taxes	Alakbar Mammadov	Registration, Accounting, Services, including Call Centers staff	23 January 2019 25 January 2019 31 January 2019
3.	**In the field of work with business entities**				
3.1.	Conducting seminars / trainings, meetings for business entities on amendments to the legislation	Ministry of Taxes, Center for Analysis of Economic Reforms and Communication, Ministry of Economy	Alakbar Mammadov, Yalchin Azizov	Business entities	24 January 2019 28 January 2019 30 January 2019
3.2.	Arranging study visits for business entities in connection with amendments to the legislation				29 January 2019
3.4.	Sending information to taxpayers' e-account regarding amendments to the legislation				18 January 2019
3.5.	Conducting surveys with taxpayers on amendments to the legislation	Ministry of Taxes, Center for Analysis of Economic Reforms and Communication	Alakbar Mammadov		1 March 2019

4.	**In the field of work with leading consulting companies, international and local non-governmental organizations**				
4.1.	Organizing meetings with leading consulting companies on amendments to the legislation	Ministry of Taxes, Center for Analysis of Economic Reforms and Communication	Alakbar Mammadov	Consulting companies, international and local non-governmental organizations	1 February 2019
4.2.	Organizing meetings with international and local non-governmental organizations on amendments to the legislation				12 February 2019
5.	**In the field of work with leading MM and other media organizations**				
5.1.	Holding a press conference for leading MM and other media agencies on amendments to the legislation	Ministry of Taxes, Center for Analysis of Economic Reforms and Communication	Alakbar Mammadov	MM and members of the media	22 January 2019
5.2.	Dissemination of presentations, booklets, video-rollers on social networks on amendments to the legislation				Permanent